

**Minutes of the Special Meeting of the  
MidPointe Library System Board of Trustees  
Monroe Library, Rothwell Room  
Thursday, June 20, 2024, 10:00 a.m.**

**I Call to Order by President**

Mrs. Stewart, President, called the meeting to order at 10:00 a.m.

**II Opening Exercise**

**III Roll Call**

The roll was called, and the following members were present:

Mr. Andrew Dunn, Mr. Tim Essex, Mrs. Deborah Houser, Mr. Michael Huff, Mr. Jay Marlow, and Mrs. Eleanor Stewart.

Those absent were: Mr. Bill Jones

Also present were: Mr. Travis Bautz, Library Director; Mrs. Emily Foote, Fiscal Officer; Mr. Paul Gabbard, Monroe Branch Manager; Ms. Cari Hillman, Community Engagement Director; Mr. Steve Mayhugh, Facilities Director; Mrs. Brielle Maynor, Public Services Director; and Ms. Kathy Stengel, Human Resources Director.

**IV Adoption of Agenda**

Mr. Essex motioned, seconded by Mr. Dunn, to approve the agenda as presented.

“Aye”      Dunn, Essex, Houser, Huff, Marlow, Stewart

“Nay”      None

Motion Approved 24-39

**V Public Comment**

There was no public comment.

**VI Resolution**

Mrs. Foote reported that at the last board meeting it was discussed about getting an auditor certificate for the levy; that the county auditor did calculate and approve a certificate of estimated resources which was \$200,000 higher than the original estimate. There are still two steps that are needed to get the levy on the ballot. The certificate asks the City to read the levy and then put it to the board of elections, and it needs to be read two times in July at the city council meetings. After a third reading, it is forwarded to the board of elections. We need to pass a resolution, which was written by our county prosecutor, which requests the city council of Middletown, Ohio to submit to the electors the question of levying a tax. Mrs. Stewart read the resolution requesting the City Council of the City of Middletown to submit to the electors residing within the MidPointe Library district the question of levying a tax. Mr. Huff motioned, seconded by Mrs. Houser to approve the resolution as presented.

“Aye”      Dunn, Essex, Houser, Huff, Marlow, Stewart

“Nay”      None

Motion Approved 24-40

Mr. Bautz inquired if the board members were available for the regular July 17<sup>th</sup> meeting to discuss the next resolution. They were not, so the date of July 24<sup>th</sup> was discussed for a special meeting to discuss the next resolution and regular library business.

Mr. Bautz distributed and reviewed a handout of levy talking points that is also being distributed to staff since we can give information but not campaign. Mrs. Stewart added that she will be emailing board members personal email to generate volunteers to help pass the levy.

**VII Board Comments**

There were no board comments.

**VIII Adjournment**

Mrs. Stewart adjourned the meeting at 10:13 a.m.

24-41

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President

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Secretary